



Members: IMVCA, IPMA of Idaho,
NWMVCA, AMCA & NPMA

CANYON COUNTY MOSQUITO ABATEMENT DISTRICT

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Board of Trustees Monthly meeting

Minutes

September 15, 2020

4:00pm via Zoom

Join Zoom Meeting

<https://zoom.us/j/95672280168?pwd=YVhyQIE3ekFZZ2NsNU0yODIQbUNMUT09>

Meeting ID: 956 7228 0168

Password: 015330

Dial In at

+1 253 215 8782

Find your local number: <https://zoom.us/u/ab37X2iz9P>

Phone #: 857-444-6500

This meeting has been noticed according to the Idaho Code §74-203(4) and (5). The Board of Trustees meets regularly on the third Tuesday of each month. The meeting will begin at 4:00 pm via Zoom.

- 1. Call to order:** Doug Shinn called the meeting to order at 4:11 PM
- 2. Roll call of Board Members:** Doug Shinn, Liz Mamer, Norm Brown, Scott Robinson & Tammy Dittenber
Staff & Guests: Jim Lunders, Ashton Davis, and 1 anonymous on phone
- 3. Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** District Director Jim Lunders
- 4. Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None
- 5. Public Comment:** None

Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person):

6. Consent Calendar:

These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

- Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for August 18, 2020.
- Consideration and approval of Canyon County MAD Budget Hearing minutes for August 27, 2020.
- Review of Budget vs Actual for August 2020. The Board asked that Jim report back to them why line 603 Shop Supplies was over budget. Tammy Dittenber suggested that an itemized expense report be prepared

in addition to the budget to actual for next meeting. Jim indicated that he would have the accountant produce the report and include it in the October meeting for the Boards review.

Liz Mamer moved to accept the consent calendar as presented, Norm Brown seconded, motion carried unanimously.

7. New Business:

a. Director's Report

- Mosquito Control Update: Jim presented graphs of mosquito numbers and water levels to the board. He also informed them that the seasonal staff would be released next week.

b. Health Insurance Update: Jim informed the board that he had begun looking into other possible health plans for the District. Jim has heard from several members of the staff that they are unhappy with the current plans coverage and Jim feels that health insurance is a major factor in retaining quality employees. The Board would like to see several health care options presented for their approval after the new year.

8. Old Business: None

9. Board Discussion: The Board asked Jim about the recent HR letter sent to the Board from ICRMP. Jim informed the board that he had contacted ICRMP regarding policy issues and that they had been very helpful. Jim assured the Board that ICRMP would be consulted if there was a need for any adverse employment action.

10. Executive Session (if any) [Idaho Code §74-206, (1)(a) and (b) Personnel selection and evaluation, (1)(c) Acquire interest in real property, (1)(d) Consider records exempt from disclosure, (1)(f) Discuss litigation with attorney, (1)(i) Consider claims or potential claims with risk manager or insurer]: None

11. Action Item(s) for next meeting: The Board would like to revisit job descriptions, the organizational chart and policies and procedures.

12. Next meeting dates:

BOT Meeting October 20, 2020 at 4:00 PM.

13. Adjourn

Norm Brown moved to adjourn, Liz Mamer Seconded, motion carried at 5:14 PM.