



Members: IMVCA, IPMA of Idaho,
NWMVCA, AMCA & NPMA

CANYON COUNTY MOSQUITO ABATEMENT DISTRICT

9719 Booker Lane
Nampa, ID 83686

Phone: (208) 461-8633
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Website: www.canyoncountymosquito.com

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Board of Trustees Monthly meeting

Minutes

August 18, 2020

4:00pm via Zoom

Join Zoom Meeting

<https://zoom.us/j/96559828501?pwd=Mjg3Z3R2a0Vra2Y5eVVFMEE0U09pZz09>

Meeting ID: 965 5982 8501

Password: 376991

Dial In at

+1 253 215 8782

Find your local number: <https://zoom.us/j/ab37X2iz9P>

Phone #: 857-444-6500

This meeting has been noticed according to the Idaho Code 574-203(4) and (5). The Board of Trustees meets regularly on the third Tuesday of each month. The meeting will begin at 4:00 pm via Join.me.

1. **Call to order:** Doug Shinn called the meeting to order at 4:07 PM
2. **Roll call of Board Members:** Doug Shinn, Liz Mamer, Scott Robinson & Tammy Dittenber
Staff & Guests: Jim Lunders, Julie Treasure, & Ashton Davis
3. **Secretary or other person appointed to take minutes [Idaho Code 5 74-205(1)]:** District Director Jim Lunders
4. **Agenda Amendments (if any) [Idaho Code 574-204(4)(b) & (c)]:** None
5. **Public Comment:** None

Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person):

6. Consent Calendar:

These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

- a. Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for July 21, 2020.
- b. Review of Budget vs Actual for July 2020.

Tammy Dittenber moved to accept the items on the consent calendar as presented, Liz Mamer seconded, passed unanimously.

7. New Business:

a. Director's Report

- Mosquito Control Update: Jim presented graphs of mosquito numbers and water levels to the board. The board would like to see graphs showing more historical data comparing previous years to now.

b. Working 2021 Budget

- Resources: The Board wants to ensure we do not increase the assessed rate.
- Labor Expense: Jim explained that the 5% decrease was due to reducing seasonal staff.
- Outside Services
- Field Operations, Supplies, & Tools: Julie wanted the board to know that uniform costs were way up do to so many people quitting and not returning uniforms.
- Legal Expense
- Facilities: The Board wanted to ensure that toolboxes are purchased when needed so that all tools have a proper place to be stored.
- Surveillance & Arbovirus Testing
- Management Expense
- Vehicle Expense
- Insurance Expense
- Rent/Lease Expense
- Pesticides & Contract Applications
- Information Technology
- Capital Outlay

8. Old Business: None

9. Board Discussion: Discussed the fact that an operating loan was no longer needed and should be allowed to mature.

10. Executive Session: None. Board asked that the statutes allowing for executive sessions be added to this agenda item in the future.

11. Action Item(s) for next meeting: Confirmation of the levy rate for the Budget Hearing.

12. Next meeting dates:

Budget Hearing August 27, 2020 at 7:00 PM & BOT Meeting September 15, 2020 at 4:00 PM

13. Adjourn

Liz Mamer moved to adjourn, Tammy Dittenber Seconded, motion carried at 5:32 PM



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Budget Hearing

Minutes

August 27, 2020

7:00pm via Zoom

Join Zoom Meeting

<https://zoom.us/j/98178786331?pwd=OEt4a3V5N2hTQ0o1c2dBYk1ZcEtNUT09>

Meeting call in number (669) 900-6833

Meeting ID# 981 7878 6331

Passcode 747599.

Find your local number: <https://zoom.us/u/ab37X2iz9P>

Phone #: 857-444-6500

- 1. Call to order:** Doug Shinn called the meeting to order at 7:02 PM
- 2. Roll call of Board Members:** Doug Shinn, Liz Mamer, Norm Brown, Scott Robinson & Tammy Dittenber
Staff & Guests: Jim Lunders, Mitch Kiester & Mike Hodges
- 3. Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** District Director Jim Lunders
- 4. Public Comment:** None
Persons wishing to address the Board limited to 5 minutes per person:
- 5. Presentation of Budget:** Jim presented the budget to the Board. Mitch Kiester with SW District Health mentioned that they would like to partner with us on any public education events we do.
- 6. Budget Vote and Signing of Budget Resolution:**
Norm Brown moved to adopt the budget as presented, Tammy Dittenber seconded, motion carried unanimously. The Resolution will be signed by each Board member individually after the meeting.
- 7. Adjourn**
Liz Mamer moved to adjourn, Scott Robinson seconded, motion carried unanimously.