



Members: IMVCA, IPMA of Idaho,  
NWMVCA, AMCA & NPMA

## CANYON COUNTY MOSQUITO ABATEMENT DISTRICT

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Board of Trustees  
Regular Meeting

## Agenda

February 18, 2020  
7:00 pm at CCMAD District Office

This meeting has been noticed according to the Idaho Code §74-203(4) and (5). The Board of Trustees meets regularly on the third Tuesday of each month. The meetings will begin at 7:00 pm at the District office.

1. **Call to order:**
2. **Roll call of Board Members:**
3. **Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:**
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:**
5. **Public Comment:**

Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person):

6. **Consent Calendar:**

These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

- a. County Commissioners Resolution effective February 10, 2020 to appointed Scott Robinson to the CCMAD board of Trustees for a 4-year term.
- b. Consideration and approval of the *revised* Canyon County MAD Board of Trustees meeting minutes for December 17, 2019.

**Action:**

- c. Consideration and approval of Canyon County MAD Board of Trustees meeting minutes for regular meeting on January 21, 2020

**Action:**

- d. Consideration and approval of Canyon County MAD Board of Trustees *Special* meeting minutes for meeting on January 30, 2020.

**Action:**

7. **Old Business:**

- a. Follow-up on Zwygart Auditing Co. about if they have worked with either Precise Bookkeeping or Zenture Accounting.

**Action: Jordan emailed Julie back...They have not had any experience with either co.**

- b. Follow-up on Gusto Payroll software vs ADP. (Possible Presentations)

**Action:**

- c. Consideration of hiring new bookkeeping service

**Action:**

\* Discussion of setting up a sub-committee with experts on wages. \* For items d – f.

- d. Review of job reclassification for Office Manager, tabled from January 30, 2020 Special Meeting.

**Action:**

- e. Review of Assistant District Director moving to an Exempt position, tabled from January 30, 2020 Special Meeting

**Action:**

- f. Discussion of wage structure for 2020 employees, tabled from January 30, 2020 Special Meeting.

**Action:**

- g. Update on easement/well status and Hydrant issue

**Action:**

#### **8. Director's Activity Report:**

- a. Income Statement/Budget to Actual
- b. Construction update-Punch list
- c. Pesticide purchases
- d. Getting ready for season; job announcements/applications received; internship with C of I.

#### **9. New Business:**

- a.

**Action:**

#### **10. Board Discussion:**

#### **11. Next meeting date: March 24, 2020 7:00 pm (Date change due to AMCA meeting)**

#### **12. Adjourn**