



Members: IMVCA, IPMA of Idaho,  
NWMVCA, AMCA & NPMA

## CANYON COUNTY MOSQUITO ABATEMENT DISTRICT

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Board of Trustees Monthly meeting

# Agenda

March 17, 2020  
7:00pm at CCMAD District Office

This meeting has been noticed according to the Idaho Code §74-203(4) and (5). The Board of Trustees meets regularly on the third Tuesday of each month. The meetings will begin at 7:00 pm at the District office.

1. **Call to order:**
2. **Roll call of Board Members:**
3. **Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:**
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:**
5. **Public Comment:**

Persons wishing to address the Board on items not on the Agenda (limit to 5 minutes per person):

6. **Consent Calendar:**

These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

- a. Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for February 18<sup>th</sup>, 2020.
- b. Consideration and approval of Canyon County MAD Board of Trustees Special Meeting minutes for March 11<sup>th</sup>, 2020.
- c. Review of balance sheet and income statements for February.

7. **New Business:**

- a. Director's Report.
  - AMCA cancelled
  - Construction punch list update
  - ISDA approved 19 credits for orientation
  - Zwygart will be at the April meeting to go over audit
  - Orientation schedule/Certification credits of ISDA
- b. Discussion of wage committee's report on giving Full-time employees raises.

**Action:**

**8. Old Business:**

- a. Reclassification of two job titles (tabled January and February):

**Action:**

- b. Review of Assistant Director moving to an Exempt position (tabled January and February)

**Action:**

- c. Discussion of creating a Budget Committee

**Action:**

- d. Discussion/approval of CCMAD's organizational chart

**Action:**

- e. Sign contract with Precise Bookkeeping and Payroll

**Action:**

- f. Signatures on First Interstate bank signature card (approved during Special Meeting on 3/11/2020)

- g. Update on domestic fire hydrant and well issues

- h. Discussion on payment to CSDI. Owe \$73,885.52, they are asking for us to pay all but \$10,000 now, before the punch list is completed.

**9. Board Discussion:**

**10. Action Item(s) for next meeting:**

**11. Next meeting date: April 21, 2020 7:00 pm**

**12. Adjourn**