



Members: IMVCA, IPMA of Idaho,  
NWMVCA, AMCA & NPMA

## CANYON COUNTY MOSQUITO ABATEMENT DISTRICT

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Board of Trustees Monthly meeting

# Minutes

June 16, 2020

4:00pm via Join.me

Phone #: 857-444-6500

Conference #301-778-872

This meeting has been noticed according to the Idaho Code §74-203(4) and (5). The Board of Trustees meets regularly on the third Tuesday of each month. The meeting will begin at 4:00 pm via Join.me.

1. **Call to order:** Doug Shinn called the meeting to order at 4:06 PM
2. **Roll call of Board Members:** Doug Shinn, Liz Mamer, Norm Brown & Scott Robinson  
Guests: Jim Lunders, Julie Treasure
3. **Secretary or other person appointed to take minutes [Idaho Code § 74-205(1)]:** District Director Jim Lunders was assigned to take minutes of the meeting.
4. **Agenda Amendments (if any) [Idaho Code §74-204(4)(b) & (c)]:** None
5. **Public Comment:** None
6. **Consent Calendar:**

These matters include routine financial and administrative actions. All items on the Consent Calendar will be voted on as a single action without necessary discussion. If the public wishes to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

- a. Consideration and approval of Canyon County MAD Board of Trustees Monthly Meeting minutes for May 19, 2020.
- b. Review of Budget vs Actual for May 2020. The board asks in the future the month be in the title of the report. The board instructed Jim to keep an eye on lines 401 & 402 of the budget. Jim advised the board that next month the report will look slightly different as it will be printed directly from Quickbooks.

Liz Mamer moved to accept all items presented in the consent calendar, Scott Robinson seconded, motion carried unanimously.

### 7. New Business:

- a. Director's Report
  - Truck Deliveries Delayed Until June/July: Jim informed the board that the truck deliveries are unlikely to occur before July.

- COVID-19: Jim updated the board on the current state COVID requirements. The Board is still seeing staff members not wearing masks when they are riding in trucks together.
- Mosquito Control Update: Jim presented information on current mosquito numbers and water levels. The board wants to see trend graphs over several years not just a single year. Jim was instructed to find the historical data to provide these graphs.

b. Budget Priorities for 2021

- Draft L-2 Form: The board discussed the projected revenue numbers. The consensus was that we not take our forgone amount and try to not take the normal 3% increase.
- Parking lot drainage and surfacing: Jim stated that it would cost approximately \$100K to fix the parking lot.
- Increased lab/research capacity
- Increased public outreach
- Unmanned Aerial System program: Scott Robinson asked that Jim send him information on drones.
- Additional product to treat storm drains: Consensus was that if we need product we should be purchasing it.
- Replace two vehicles and an ATV
- Website
- Reduction of debt: Consensus was that dept due to vehicle leases wasn't a big concern.

Board also wants upgrading the outdated district computers to be a priority.

**8. Old Business:**

- a. Vacant Board Position: Tammy Dittenber will be appointed by the BOC on Tuesday to serve the rest of Reese Vernor's term.

- 9. Board Discussion:** Liz Mamer wanted to know what our policy is on beaver dams as there is one block the irrigation drain adjacent to her property. Jim explained that we had removed them in the past but it is difficult and potentially dangerous. We are currently trying to contact the irrigation district to see if they can remove it as the ditch belongs to them.

- 10. Action Item(s) for next meeting:** Jim needs to provide graphs matching those Ed gave board in the past that show three-year averages by date for water levels, species trends over time with historical data and control material usage.

Board would like to look at the vehicle replacement policy.

Julie reminded the board they need to consider hiring a full-time employee. The discussion of hiring the employee was tabled in January until July meeting.

- 11. Next meeting date: July 21, 2020 at 4:00 PM**
- 12. Adjourn:** Liz Mamer moved to adjourn, Scott Robinson seconded, motion carried unanimously at 5:59 PM